

**EXPRESSION OF INTEREST VARIOUS PROFESSIONAL COMPANIES OR PERSONS  
HEREBY INVITED TO PROVIDE SERVICES IN THE FOLLOWING AREA  
PROJECT MANAGEMENT/ENGINEERING SERVICES HOUSE BUILDS  
REF: H4H2002/EC/2025  
Eastern Cape**

<p><b>Background</b></p>	<p>Habitat for Humanity South Africa is a non-governmental and non-profit organization, devoted to building decent and affordable housing for the poor.</p> <p>Habitat South Africa's advocacy approach seeks to improve the lives of people in need of decent shelter by influencing systems, improving policies, and promoting laws and behaviours that allow people access to decent housing.</p> <p>We seek various professional companies in the following areas of expertise: this is to allow us to have a panel of service providers in all the provinces</p>
<p><b>Purpose</b></p>	<p>To create a database of service providers</p> <p>To assist Habitat with project management services nationally, depending on where the builds are taking place. See the scope of work hereunder</p> <p>Also, to place the required documents and certificates on file for faster processing when time-sensitive builds are realized and tenders are released.</p>
	<ol style="list-style-type: none"> <li>1. Provide project management services to Habitat as we execute build events of low-cost housing</li> <li>2. Assist with technical drawings of the main build and the miscellaneous services of the houses</li> <li>3. To assist management with technical queries from the Municipalities regarding the house builds</li> <li>4. To assist management with initial assessments of where the houses are to be built and advise management on the adequacy of the budgets and any other risks they need to be aware of.</li> <li>5. Prepare BOQs for the tenders as we go out to the market inviting building contractors</li> <li>6. Assist with GPS co-ordinates of where the houses are to be built from time to time</li> <li>7. Assist management in assessing the suitability of the prospective building contractors</li> <li>8. To assist management with working with NHBRC with regards to enrolling the houses at the beginning of the project and at the end of the build project and assist with the closing off of the build</li> </ol>

	<ul style="list-style-type: none"> <li>• CIPC or CK Documents</li> <li>• BEE Certificate</li> <li>• Tax clearance certificate</li> <li>• Three references</li> <li>• Company profile or Personal CV</li> <li>• Bank account confirmation letter</li> <li>• VAT Registration Certificate</li> <li>• Tax clearance certificate</li> </ul>																												
<b>Mandatory requirements if you tender as an Individual</b>	<ul style="list-style-type: none"> <li>• Comprehensive CV of the team or individual</li> <li>• Three references</li> <li>• Proof of Registration with a Professional Body</li> <li>• Qualification certificates (all certified)</li> <li>• SA ID (certified)</li> <li>• Tax clearance certificate</li> <li>• RATE PER HOUR</li> </ul>																												
<b>Financial proposal/offer</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #00aaff; height: 15px;"> <td style="width: 65%;"></td> <td style="width: 15%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr style="height: 15px;"> <td style="text-align: center; vertical-align: middle;"><b>NOT APPLICABLE</b></td> <td></td> <td></td> <td></td> </tr> <tr style="height: 15px;"> <td></td> <td></td> <td></td> <td></td> </tr> <tr style="height: 15px;"> <td></td> <td></td> <td></td> <td></td> </tr> <tr style="height: 15px;"> <td></td> <td></td> <td></td> <td></td> </tr> <tr style="height: 15px;"> <td></td> <td></td> <td></td> <td></td> </tr> <tr style="height: 15px;"> <td></td> <td></td> <td></td> <td></td> </tr> </table>					<b>NOT APPLICABLE</b>																							
<b>NOT APPLICABLE</b>																													
<b>Evaluation Criteria</b>																													
<b>Technical Evaluation</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; text-align: center;"><b>Criteria</b></td> <td style="text-align: center;"><b>Weight</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>30%</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>40%</b></td> </tr> </table>	<b>Criteria</b>	<b>Weight</b>		<b>30%</b>		<b>40%</b>																						
<b>Criteria</b>	<b>Weight</b>																												
	<b>30%</b>																												
	<b>40%</b>																												



Service providers who received less than 60% on technical evaluation will not be evaluated further for price.

**Technical and Admin Enquiries:**

For any inquiries and clarifications related to this bid use the email address tenders@habitat.org.za.

**Submissions and Closing Date for Submissions:**

Proposals accompanied by all documents that qualify the applicant as an authorized entity to do business with Habitat for Humanity South Africa should be sent to the following email address:

Email: tenders@habitat.org.za

**Your company profile or CV and the compliance documents to tenders@habitat.org.za**

**Closing date: 15 May 2025 @ 17h00.**

**No late proposals will be allowed**

**For Inquiries: please contact @Camagwini Jama Manzi**

NB: No late submissions will be considered, and only selected and shortlisted applicants will be contacted and/or advised of the outcome.

**Please note: Habitat SA is under no obligation to accept the lowest bid/quote**

	.....
	<b>SIGNATURE(S) OF TENDERER(S)</b>
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....